

Dear *Parent/Carer*

Thank you for your continued support with attendance.

Please be advised that should attendance fall below 96% absences will be unauthorised unless supported with appropriate evidence.

We understand that at times, attending school can be challenging and we want to work with you to support you if this is the case. However, it is so important that your child attends every day to ensure that they make the best progress they can to achieve their future aspirations. #EVERY DAY COUNTS.

Below is a reminder of the impact that missing school can have on attainment and progress:

#Every Day Counts 185 School Days (approx) 180 days when not in school for holidays, shopping and family days out	
100% Attendance	0 days missed (1,202.5 hrs of learning)
96% Attendance	7 days missed/ 1.1 week (45.5 hrs mins of lost learning)
90% Attendance	17 days / 3.2 weeks (110.5 hrs of lost learning)
87% Attendance	23days / 4.3 weeks 149.5 hrs of lost learning time

If you are worried or feel there is a problem with your child's attendance please contact your child's pastoral team who can provide support.

Should you wish to discuss this letter further please do not hesitate to contact the attendance team.

Yours sincerely,

Mrs K Temple - Assistant Headteacher Personal Development & Attendance

Attendance Team